



# Development District Association of Appalachia

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## **BOARD OF DIRECTORS MEETING SUNDAY, MARCH 22, 2015 CRYSTAL GATEWAY MARRIOTT ARLINGTON, VIRGINIA**

### **MINUTES**

#### **SUNDAY MARCH 22, 2015**

President Casto welcomed Board members and others to Arlington, VA and called the meeting to order at 10:30 p.m.

#### **Members Present:**

President/Ohio	Misty Casto
1 <sup>st</sup> Vice President/Georgia	Jim Dove
2 <sup>nd</sup> Vice President/Ohio	John Hemmings
Secretary/New York	Richard Zink
Treasurer/South Carolina	Steve Pelissier
Alabama	Keith Jones
Georgia	Danny Lewis
Kentucky	Mike Patrick
Kentucky	Sherry McDavid, Immediate Past President
Maryland	Leanne Mazer
Mississippi	Rudy Johnson
Pennsylvania	Eric Bridges
Tennessee	Susan Reid
West Virginia	Michele Craig
Virginia	Jim Baldwin

#### **Members Absent:**

New York	Erik Miller
North Carolina	Anthony Starr

#### **Others Present During All or Part of the Session:**

Dan Neff	ARC Local Development District Director
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#### **Treasurer's Report**

Mr. Pelissier introduced Don Zimmer, who has assisted Mr. Pelissier with the bookkeeping of the DDAA and its various accounts. Mr. Pelissier then proceeded to review the financial package as presented. Mr. Pelissier noted that the revenues and expenses are lower than the budgeted amount primarily due to the fact the Annual Conference is the largest expenditure and

revenue generator for the DDAA. Mr. Pelissier also noted the receivable outstanding from ARC has been submitted and we are just awaiting payment.

Mr. Pelissier then presented the proposed FY2016 annual budget noting the carryover will be officially determined after the revenue and expenditures from the annual conference are accounted for properly. After a question concerning the training dollars it was noted that the amount was lower than last year due to a few factors: 1.) the amount available last year was the highest available in sometime, and 2.) the actual training dollars available would be better discerned after all the revenues and expenditures were entered.

Mr. Pelissier made a motion to adopt the FY2016 annual budget. The motion was seconded by Mr. Johnson and after some discussion Mr. Bridges called the questions and the motion passed unanimously.

### **Training Program Report**

Ms. Casto provided an update of the Professional Development Seminar to be held in Pittsburgh, Pa April 19-21, 2015. Ms. Casto indicated that early registration and hotel registration deadlines were fast approaching. A copy of the seminar's agenda was distributed to the board. A copy of the registration and full agenda for the conference was distributed.

### **Nominating Committee Report**

Ms. McDavid, Chairman of the Nominating Committee, presented the following slate of officers for 2015-2016. The slate includes President – Jim Dove, 1st Vice President - John Hemmings, 2nd Vice President - Richard Zink, Secretary – Jim Baldwin and Treasurer - Steve Pelissier. A motion to recommend the slate of officers to the general membership was made by Mr. Lewis and seconded by Mr. Johnson and passed unanimously.

### **Conference Update**

Mr. Dove provided an overview of the conference agenda and walked us through the events of the next few days. The video was discussed and the fact that the Monday lunch will be a very full agenda and must be kept on time as best as possible. The directors looked through the final conference packet and everyone was impressed and very positive about the next few days.

### **ARC Staff Update**

Mr. Neff noted the last page of the conference packet with the tribute to Mr. Perry.

Mr. Neff discussed the positive nature that Mr. Hamilton, the new executive director, has had at ARC over the past seven months. Mr. Neff noted that the States Representative was now a contracted position instead of a staff position and the duties were split between two people. Mr. Hyland will be at the conference on Monday and Tuesday while Mr. McCleskey will be at the conference all day Sunday.

Mr. Neff then touched on the President's Budget which included an increase in funding for ARC. The increase in funding was impart due to a couple special programs focusing on broadband and workforce training as well as the new Power-Plus initiative.

Mr. Neff provided a few notes concerning the showcase and the logistics of setting up the tables and have them staffed throughout the day on Monday. He noted that all shipments were stored in the room behind the registration desk.

In closing, Mr. Neff stated that most of the ARC contracts were out and the few remaining would be out as soon as possible. Payments are expected to be provided around the first part of the second quarter.

**New Business**

Ms. Casto invited Ms. Glass from NADO to join the meeting and present her with a card of appreciation for all she has done for the DDAA over the past several years.

The meeting was adjourned at 11:22 am.